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Section 6.4.a -- Recurring Grant Proposals

REVISION DATE	CHANGE NUMBER	CHANGE
3/23/2011	1	Click Here To See Red Letter Version
12/29/1999	1	PROCEDURE, 1st paragraph, 1st sentence: Change " <u>30 working days</u> " to " <u>20 working days</u> "
12/29/1999	2	PROCEDURE, 1st paragraph, subparagraph, 2nd sentence: Change "If the grant is to be federally funded, this packet will include a Tennessee Grant Application Notice Memorandum and a Federal Assistance Form 424 . All documents in the packet are to be completed, including budget figures, and returned immediately to the Grants Division of the Department of Health for processing with the proper authorities." to "This packet includes, but is not limited to, Application for Federal Assistance, SF-424 , Instructions, Budget Information, SF-424A , Checklist, Assurances, Certifications, Benefits Rate, and Indirect Cost Rates. If you receive an application packet from the federal government, some of these forms will be included in the packet. However, in the packet sent to you from the Grants Division of the Department of Health, certain routine questions have already been completed on particular forms, and in some cases, the entire form has been completed. Therefore, the completed form needs to be substituted into your final application. Check each form carefully to verify all questions have been answered."
12/29/1999	3	PROCEDURE, 3rd paragraph, new 1st subparagraph: Add "One (1) copy of the <u>final draft</u> must be submitted to the Grants Division of the Department of Health for processing with proper authorities for review and signatures."
12/29/1999	4	PROCEDURE, 3rd paragraph, 2nd subparagraph, 1st sentence: Change "final draft" to " <u>final draft</u> "
12/29/1999	5	PROCEDURE, 3rd paragraph, 2nd subparagraph, 2nd sentence: Change "Grant Review Checklist" to " Grant Review Checklist "
12/29/1999	6	PROCEDURE, 5th paragraph, 1st sentence: Delete "A copy of the entire final grant should be sent to the Grants Division of the Department of Health upon submission of the grant to the funding agency. "

12/29/1999	7	PROCEDURE, 6th paragraph, 1st sentence: Change "(Notice of Grant Award) must be sent to the FSS and the Grants Division of the Department of Health." to "(grant award, approval, disapproval, etc.) must be sent to the Bureau Office, FSS and the Grants Division of the Department of Health."
12/29/1999	8	PROCEDURE, 7th paragraph: Change "FSS upon submission to the funding agency." to "FSS and the Grants Division of the Department of Health upon submission to the funding agency."
12/29/1999	9	NECESSARY FORMS, item 1: Change "Federal Assistance Form 424" to "Application for Federal Assistance SF-424"
12/29/1999	10	NECESSARY FORMS: Delete "Tennessee Grant Application Notice Memorandum"
12/29/1999	11	NECESSARY FORMS: Add item 3, "Budget Information, SF-424A"
1/19/1999	1	PROCEDURE: Add new 2nd paragraph "At least <u>15 working days</u> before a recurring federal grant is to be submitted (if <u>applicable</u>): For recurring federal grants <u>with substantive changes and/or the addition of special funding</u> for new programs under recurring grants, submit federal funds Web site information to the Bureau Office. The Bureau Office will post this information on the State of Tennessee Federal Funds Web site. Notice of the posting will be given to each member of the general assembly by the Department of Finance and Administration."
1/19/1999	2	PROCEDURE, 6th paragraph, last sentence: Change "The Grants Division Office will notify the Office of Grants Administration of the Department of Finance and Administration." to "The Bureau Office will post the final disposition on the State of Tennessee Federal Funds Web site, if applicable."
1/19/1999	3	REFERENCE DOCUMENT: Add "T.C.A. 4-4-124"