

Change Page

Section 2.13 -- Documenting and Filing Manual and Accompanying Computer-Generated Receipts

REVISION DATE	CHANGE NUMBER	CHANGE
3/23/2011	1	Click here for red letter edition
12/29/1999	1	POLICY, last sentence: Change "way as to maintain a clear audit trail." to "way as to maintain a clear audit trail, and to ensure manual receipt security."
	2	PROCEDURE: Add 3rd paragraph "The manual receipts will be logged in as received from the Regional Office. The manual receipt will be kept in a locked file cabinet or closet. All issued manual receipts will be signed by the issuer."