

# PLANNING AND DEVELOPMENT 6.0

## Appointment of Section and Regional Quality Management Directors and Coordinators -- 6.2

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**Date** December 31, 1998

**Issued:**

**Date Last** March 23, 2011

**Revised:**

**Signature:**

A handwritten signature in black ink that reads "Cathy R. Taylor, DrPH, MSN, RN". The signature is written in a cursive style and is centered within a light gray rectangular box.

**By:** Cathy R. Taylor, DrPH, MSN, RN  
Assistant Commissioner  
Bureau of Health Services

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### **POLICY**

Individuals are to be identified as the Quality Improvement Directors in each Regional Office. Coordination of quality improvement in sections of the Bureau of Health Services will be dependent upon review cycles.

### **APPLICABILITY**

This policy applies to Regional Directors and Section Chiefs.

### **PURPOSE**

To ensure a coordinated statewide quality improvement effort as well as to guarantee a focal point in each Region and Section for preparation and implementation of continuous quality improvement plans.

### **PROCEDURE**

Each Regional Director is responsible for selecting a Quality Improvement Director/Coordinator for his/her Region (and each Section Chief is responsible for selecting Quality Improvement Coordinators for his/her Section). The person(s) should be selected for this position based upon the following qualifications:

1. A knowledge of the basic methods and techniques of continuous quality improvement and an appreciation of the potential impact of such quality improvement.
2. A broad knowledge of health issues and services available through Regional and Local Health Departments.
3. An ability to communicate effectively and to synthesize information.

The Director of Quality Improvement of the Bureau of Health Services should be notified when an employee is selected for this position or when a personnel change occurs.

**OFFICE OF PRIMARY RESPONSIBILITY**

Office of the Division Director of Quality Improvement, Bureau of Health Services, (615)741-7305.