

HSA Policy Manual

Section 04 – Purchasing

Policy	Title	Last Change
4.1	Purchase Requests	
	4.1.a Purchases Exceeding \$5000	March 23, 2011
	4.1.b Sensitive Equipment Purchases	March 23, 2011
	4.1.c Subscription Purchases	March 23, 2011
	4.1.d Professional Membership Dues	March 23, 2011
4.2	Purchasing Through Statewide Contracts	March 23, 2011
4.3	Proprietary or Sole Source Purchases	March 23, 2011
4.4	Departmental Contracts	March 23, 2011
4.5	Emergency and Rush Order Purchasing	
	4.5.a Emergency Purchasing	March 23, 2011
	4.5.b Rush Order Purchasing	March 23, 2011
4.6	Non-Contract Items Less Than \$2000	March 23, 2011
4.7	Non-Contract Items Exceeding \$2000	March 23, 2011
4.8	Inventory	March 23, 2011