

# PERSONNEL 3.0

## Personnel Identification -- 3.10

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**Signature:**



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Assistant Commissioner  
Bureau of Health Services

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### **POLICY**

All recipients of services must be informed of the identities of service providers.

### **APPLICABILITY**

This policy applies to Local Health Department and Regional Office Clinic personnel.

### **PURPOSE**

To ensure clients can readily identify providers.

### **PROCEDURE**

Each health department facility is required to have in public view for each clinic session an appropriate and up-to-date roster of direct health providers who staff the clinic.

All direct health providers and clerical personnel are expected to wear name tags with the individual's name and professional identification (if applicable) clearly visible.

### **OFFICE OF PRIMARY RESPONSIBILITY**

Human Resources Section, Bureau of Health Services, (615)741-7305