

# FINANCIAL MANAGEMENT 2.0

## Work Programs -- 2.2

---

**Date Issued:** December 31, 1998

**Date Last Revised:** March 23, 2011

**Signature:**



Cathy R. Taylor, DrPH, MSN, RN

**By:** Cathy R. Taylor, DrPH, MSN, RN  
Assistant Commissioner  
Bureau of Health Services

---

### **POLICY**

State law requires that the Tennessee Department of Health submit a Work Program to the Commissioner of Finance and Administration for the ensuing fiscal year, including all appropriations made by the General Assembly to the said departmental program for its operation and maintenance.

### **APPLICABILITY**

This policy applies to Local Health Department, Regional and Central Office personnel.

### **PURPOSE**

To provide for the operation, direction and accountability of each program responsible to the State of Tennessee.

### **PROCEDURE**

The Fiscal Services Section of the Bureau of Health Services is responsible for providing all programs under the jurisdiction of the Bureau of Health Services the guidelines and formats for completing Work Programs.

### **NECESSARY FORMS**

Forms may vary according to need

**REFERENCE DOCUMENT**

T.C.A. 9-4-5110

**OFFICE OF PRIMARY RESPONSIBILITY**

Fiscal Services Section, Bureau of Health Services, (615)741-7305